

Desktop Shortcut Keys

Guidelines for All Kind of
Keyboard Shortcut keys to operate
eCount Software Easily.



eCount.In

For Desktop Software 'List Screen'

The screenshot shows a software window titled "Add List Of Account" with a menu bar and a data table. Red arrows point from text labels to specific UI elements:

- Print(Ctrl+p)** points to the Print icon in the menu bar.
- Delete (delete key)** points to the Delete icon in the menu bar.
- Refresh (F5)** points to the Refresh icon in the menu bar.
- View(F4)** points to the View icon in the menu bar.
- Edit(F3)** points to the Edit icon in the menu bar.
- Add (F2)** points to the Add icon in the menu bar.
- Search(F1)** points to the "Fast Search (F1)" input field on the right side of the table header.

	Account Name	Module	City	Group	GSTNO	Opening	Cr/Db
	CASH ON HAND			Cash-in-Hand			0 Db
	CGST (I/P)			Duties & Taxes			0 Db
	CGST (O/P)			Duties & Taxes			0 Db
	DELIVERY INCOME A/C			Income (Other Than Sales)			0 Db
	DISCOUNT A/C			Expense Account			0 Db
	IGST PROVISIONAL A/C			Provisions			0 Db
	IGST (I/P)			Duties & Taxes			0 Db
	IGST (O/P)			Duties & Taxes			0 Db
	LORRY HIRE A/C			Expense Account			0 Db
	PROFIT & LOSS A/C			Profit & Loss A/c			0 Db
	PURCHASE GST A/C			Purchase Account			0 Db
	PURCHASE IGST A/C			Purchase Account			0 Db
	SALES GST A/C			Sales Account			0 Db
	SALES IGST A/C			Sales Account			0 Db
	SELF			Sundry Debtors (A/cs Receivable)			0 Db
	SGST (I/P)			Duties & Taxes			0 Db

Records : 20

For Desktop Software 'Entry Screen'

Add Account Master [X]

Name :	<input type="text"/>	Address :	<input type="text"/>
Alias :	<input type="text"/>	Address 2 :	<input type="text"/>
A/c Group:	Sundry Debtors (A/cs Receivable) ▾	Address 3 :	<input type="text"/>
A/C Type :	All ▾	City :	<input type="text"/>
Type :	<input type="text"/>	Area :	<input type="text"/>
Transporter :	<input type="text"/>	Phone(O):	<input type="text"/>
Reg Type :	Regular ▾	Mobile:	<input type="text"/>
Export Type :	NONE ▾	Email :	<input type="text"/>

State : Pin :

City : State :


Area : Pin :

Phone(O):

Mobile:

Email :

Tax Details

GST No 

PAN

Adhar No A/C NO.

TIN NO. CST NO.

Ser. Tex.

Balance Method Bill By Bill ▾ Op. Bal. Db ▾

Credit Limit : Credit Days :

Other Detail Bill By Bill

Save (F3) Save & Close (F4) Close (Esc)

ADD (F2)
EDIT(F6)
REFRESH(F5)

save(F3)
save & close(F4)
close(Esc)

For Desktop Software 'Navigation'

The screenshot shows a menu bar with the following items: Master, Transaction, Report, Utility, Setup, and Exit. The 'Transaction' menu is open, displaying a list of options: Bank / Cash, Journal Voucher, GST, Qotation, Oder, Challan, Sales, Purchases, Stock Transfer, Production Entry, and Quick Entry. The 'Sales' option is highlighted, and a sub-menu is open, showing: Sales Bill (Shift+S), Sales Return, Sales Bill (From _Challan), and Auto Sales Bill (Shift+G). A red arrow points from the 'Transaction' menu to the 'Sales' option, with the label 'Alt+t' next to it.

Menu Item	Sub-menu Item	Shortcut
Transaction	Bank / Cash	
Transaction	Journal Voucher	
Transaction	GST	
Transaction	Quotation	
Transaction	Order	
Transaction	Challan	
Transaction	Sales	
Transaction	Purchases	
Transaction	Stock Transfer	
Transaction	Production Entry	
Transaction	Quick Entry	
Sales	Sales Bill	Shift+S
Sales	Sales Return	
Sales	Sales Bill (From _Challan)	
Sales	Auto Sales Bill	Shift+G

All Default Menu Navigation Keys

- Bank Payment shift+K
- Bank Receipt shift+B
- Cash Payment shift+Y
- Cash Receipt shift+H
- Journal Voucher shift+J
- Contra shift+Z
- Sales Order shift+O
- Sales Challan shift+C
- Receivable shift+R
- Trial Balance shift+T
- Account Ledger shift+A
- Stock Register shift+W
- Sales Bill shift+S
- Purchase Bill shift+P
- Auto Sales Bill shift+G
- Credit Not shift+N
- Debit Note shift+I
- Memo Entry shift+M
- LR. Entry shift+L
- Delivery Of L.R. shift+D
- Voucher List shift+V
- Full Load shift+F